Insurer payment guide



| Participating insurers | Adjudication hours* | Payment method | When is payment issued? | How are payments issued? | Statements | For payment enquiries* |
|--|---|-----------------------------|--|---|---|--|
| Canadian Construction Workers Union (CCWU) | Claims can be submitted 24/7 but real-time adjudication is not available at this time | Cheque | Every 2 weeks | One payment for all claims within 2 week period | Payment statements are mailed along with cheques | 1-416-240-0047 |
| Chambers of Commerce | 24/7 | Cheque or direct deposit | Every business day | One payment per member ID | Mail (cheque) / email (direct deposit); 1 to 2 business days after transaction | <u>See Johnston Group toolkit</u> or call 1-800-665-3365 Monday to Friday 7:30 – 6PM CST |
| CINUP | 24/7 | Cheque or direct deposit | Every business day | One payment per member ID | Mail (cheque) / email (direct deposit); 1 to 2 business days after transaction | <u>See Johnston Group toolkit</u> or call 1-800-665-1234 Monday to Friday 8:30 – 5PM CST |
| ClaimSecure | 24/7, excluding maintenance periods | Cheque or direct deposit | Every 2 weeks | One payment for all claims within 2 week period | Providers must logon to their ClaimSecure eProfile account to retrieve their statements | 1-888-513-4464; Monday to Friday, from 7am to 11pm |
| Cowan (Express Scripts Canada) | 24/7 | Cheque or direct deposit | Twice a month (on the $5^{\rm th}$ and the $20^{\rm th})$ | One payment for all claims within 2 week period | Electronic statements / website ¹ ; same day as payment | 1-800-563-3274; Monday to Friday 8am to 10pm; Saturday 8am to 5pm |
| Desjardins ² | N/A | N/A | N/A | N/A | N/A | 1-800-463-7843; Monday to Friday 8am to 5pm |
| First Canadian | 24/7 | Cheque or direct deposit | Every business day | One payment per member ID | Mail (cheque) / email (direct deposit); 1 to 2 business days after transaction | <u>See Johnston Group toolkit</u> or call 1-866-212-5644 Monday to Friday 7:30 – 6PM CST |
| GMS Carriers 49 and 50 (Express Scripts Canada) | 24/7 | Cheque or direct deposit | Twice a month (on the $5^{\rm th}$ and the $20^{\rm th})$ | One payment for all claims within 2 week period | Electronic statements / website ¹ ; same day as payment | <u>See GMS toolkit</u> or call 1-800-563-3274; Monday to Friday 8am to 10pm; Saturday 8am to 5pm |
| Great-West Life | Monday to Sunday 6:30am to 10pm | Cheque or direct deposit | Twice a month for cheques; weekly for direct deposit | Multiple bulk payments (<u>See GWL toolkit</u>) | Mail (cheque) / email (direct deposit); same day as payment | See GWL toolkit or call 1-800-957-9777; Monday to Friday 8am to 7pm |
| GroupHEALTH | 24/7 | Cheque or direct deposit | Within 24-48 hours | One payment for each member's claim | Email | See GroupHEALTH toolkit or call 1-833-344-6944 Monday to Thursday 7:30am-9pm EST; Friday 7:30am to 7pm EST |





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| GroupSource | 24/7 | Cheque or direct deposit | Within 24-48 hours | One payment for each member's claim | Email | <u>See GroupSource toolkit</u> or call 1-888-547-6947 Monday to Friday 7am to 5pm MST |
| Industrial Alliance | Monday to Friday from 6am to 12am; Saturday and Sunday from 6am to 10pm | Cheque | 2-5 business days | One cheque per claim | Mail; 2 to 5 business days after transaction | 1-877-422-6487; Monday to Friday 8am to 5pm |
| Johnson (Express Scripts Canada) | 24/7 | Cheque or direct deposit | Twice a month (on the $5^{\rm th}$ and the $20^{\rm th})$ | One payment for all claims within 2 week period | Electronic statements / website1; same day as payment | <u>See Johnson toolkit</u> or call 1-800-563-3274; Monday to Friday 8am to 10pm; Saturday 8am to 5pm |
| LiUNA Local 183 | Claims can be submitted 24/7 but real-time adjudication is not available at this time | Cheque | Every 2 weeks | One payment for all claims within 2 week period | Payment statements are mailed along with cheques | 1-416-240-2103 |
| LiUNA Local 506 | Claims can be submitted 24/7 but real-time adjudication is not available at this time | Cheque | Every 2 weeks | One payment for all claims within 2 week period | Payment statements are mailed along with cheques | 1-416-506-8841 |
| Manion | 24/7 | Cheque or direct deposit | Within 24-48 hours | One payment for each member's claim | Email | <u>See Manion toolkit</u> or call 1-866-532-8999 Monday to Thursday 7:30am to 9pm EST; Friday 7:30am to 7pm EST |
| Manulife | Monday to Friday 5:30am to 12:30am; Saturday 5:30am to 8pm; Sunday 8am - 10pm | Direct deposit | Every business day | One deposit per claim | Email ³ ; same day as transaction | See Manulife toolkit or call 1-866-407-7878 Monday to Friday 8am to 8pm |
| Maximum Benefit | 24/7 | Cheque or direct deposit | Every business day | One payment per member ID | Mail (cheque) / email (direct deposit); 1 to 2 business days after transaction | <u>See Johnston Group toolkit</u> or call 1-800-893-7587 Monday to Friday 7:30 – 6PM CST |
| Sun Life | Every day 6am to 12am | Direct deposit | Within 48 hours | Bulk payment for all claims submitted each day | Email ³ ; same day as payment | 1-855-301-4786; Monday to Friday 8am to 8pm |

¹ Access to Express Scripts Canada provider remittance statements are available through their secure website: http://www.escstatement.ca ² Payments are issued to the patient only. You must always collect from the patient.

³ To update your email address, go to Email and Banking Information to submit the request. Your request will be processed within 2 business days.

* All times are in Eastern Standard Time.



